



## Shiplake & Dunsden Dramatic Organisation

### SHADDO EXECUTIVE COMMITTEE MEETING

16<sup>TH</sup> FEBRUARY 2003

Present: Gareth Jones, Liz James, Liz Thomas, Neil McAdam, Neil George, Mark Manson.

#### Shaddo

**Constitution.** It was agreed to adopt a constitution based on the NODA draft constitution for Societies seeking charitable status. It was also agreed that we are an open society in that membership is available to anyone living or working in the Shiplake and Dunsden Parish, without any further test of eligibility. We further agreed that Associate Membership can be offered to any adult not meeting the residency criteria above, and that Junior Membership shall be available to all persons satisfying the residency criteria, subject to parental consent. Neither Associate members nor Junior Members shall have voting rights.

Gareth Jones will revise the NODA constitution based on the Executive Committee's discussion and circulate it to all Executive Committee members for final review and agreement.

Action: Gareth

**Membership fees.** We agreed in principle to levy an annual membership fee, based on a subscription year starting September 1<sup>st</sup>. We agreed that there would be no distinction between acting and non-acting members. It was also agreed that members would not be entitled to preferential allocation of tickets – as this is extremely difficult to administer.

**AGM.** We agreed that an AGM should be held in March or early April. The primary purpose of the AGM will be to elect a new Executive Committee and to adopt the Constitution. Gareth and Hilary will make arrangements for the AGM once the Executive Committee has agreed the interim Constitution.

Action Gareth/Hilary

**SMH Liaison.** Mark Manson/Ian Robinson are to offer to clear out the tower, on the basis that Shaddo will be permitted to use the Tower for storage. If necessary, SHADDO will offer to cover the cost of a skip but this is to be resisted as far as possible.

**Finances.** Excluding general expenditure on infrastructure (wiring etc) net receipts for the panto are in the order of £2000. Capital expenditure is in the order of £1400 – against which a £300 grant from Shiplake Memorial Hall has been promised.

Action: Neil McAdam to request grant from Hall Committee.

Liz James is authorised to purchase a further four storage cases.

#### Pantomime

We have not yet offered to make a donation to Shiplake College for the use of their lights. A figure of £25 was proposed.

LJ to contact Nick Bevan

A CD of photos has been produced, but it contains images of children and SHADDO may be in breach of Child Protection guidelines if this is distributed without consent of the parents. We need a full register of children participating in the panto as part of our membership records. Liz J and Liz T will obtain telephone

and address details for the children and forward them to Hilary who will create the register. Liz T will then send round a note requesting parental permission.

Action: Liz J, Liz T & Hilary

Copyright rules prevent performances being videoed. As the copyright is held by Victuallers this may not be a problem. Gareth to check.

Action Gareth

### **Other Performances**

No report.

### **AOB**

None