



**Minutes of Committee Meeting held on Monday 23 July 2007 at Little Holme Station Road Shiplake**

**Present:**

Liz Thomas, Hilary Tucker, Mark Manson (Chair), Gareth Jones, Liz James, Neil George

**Apologies:**

Fran Bodenham, Angela Jones, Fred Lawson, Angela Cadman, Steve Watkins, Chris Irons

	Action
<p><u>1. A Christmas Carol</u></p> <p>Hilary had e-mailed the whole membership and had collated/acknowledged all the responses, which had been given to Gareth and Liz. The most 'popular' role was that of narrator.</p> <p>Feedback was very positive (no negative comments had been received).</p> <p>Gareth reported that there did not seem to be any difficulty with casting the adult roles. Quite a few teenagers were also interested.</p> <p>Gareth and Liz can now go on to cast the roles and will probably not require formal auditions. They will get back to everyone individually following casting decisions.</p> <p>Gareth had drawn up a draft rehearsal schedule and would now discuss this with Liz before casting and publication. Basically there would be readings in September followed by 2 night PW in October and 3 nights PW in November. Narrator and Scrooge will not need to be at every rehearsal as some bits can be 'read in'.</p> <p>Liz T will now take the lead on script revisions. There is no problem with adapting the script. There is no charge. Gareth has been in touch with the script author, who is pleased it is being used. There are no performance fees, but the script author will be acknowledged.</p> <p>It was agreed that issues such as ticketing would be discussed in due course.</p> <p>Gareth noted that the production side (sets etc) was going to be hard this year due to timing etc and it was agreed that the best way to tackle things like set painting would be to start early on and do a bit at a time so it was not all done too near to the performance. Gareth has started splitting the scenes etc and will now have a production</p>	<p></p> <p></p> <p></p> <p>Gareth and Liz T</p> <p>Gareth and Liz T</p> <p>Liz Thomas</p> <p></p> <p>Gareth</p>

<p>meeting with Steve and any relevant others to decide the best way forward.</p>	
<p>Neil George confirmed that he would take responsibility for sound effects.</p>	Neil
<p>Gareth and Liz identified further non acting help required and this was discussed in detail. Hilary will now go back to the membership re this and ask for further help in these specific areas. She will then collate and acknowledge further responses, and let Gareth and Liz have them for when they meet. Hilary would put a reply deadline for end of this week (29 July).</p>	Hilary
<p>Hilary would also ask about parental help for the proposed group of young carol singers. We need parents to take the lead and organise/supervise this as per earlier e-mail (no volunteers for this as yet!)</p>	
<p>Liz and Gareth would let everyone know about casting and rehearsals etc once they had met.</p>	Gareth and Liz T
<p><u>2. Health and Safety</u></p>	
<p>This would be brought forward for the next meeting.</p>	
<p><u>3. Advance Bookings for Panto 2008/2009</u></p>	
<p>The hall bookings had not yet been made. Gareth would check the bookings 'book' on Thursday this week when at the hall.</p>	Gareth
<p><u>4. BBQ (September)</u></p>	
<p>Chris is not able to host this in September due to other commitments.</p>	
<p>Liz James agreed that she would host this at her house.</p>	Liz James
<p>Dates were discussed and we agreed Sunday 30 September.</p>	
<p>This will be a lunch time event and will only be for those members who are 16+</p>	
<p>Liz will make an invite (saying also what she wants people to bring!) and will send it to Hilary to distribute to the membership (16+)</p>	
<p>Hilary will acknowledge and collate the replies and let Liz have a list.</p>	Hilary
<p><u>5. MM (October)</u></p>	
<p>Mark confirmed that the Sacred Heart one was not happening (Hilary had advised everyone concerned).</p>	
<p>Angela had not heard anything further from HAODS re their MM request.</p>	

<p>It was felt desirable that the HAODS date be 'freed up' and the other cast members told if this is not happening.</p>	
<p>Gareth would ask Ange to advise HAODS that as we haven't heard anything, we'll assume it is not going ahead this October and that perhaps we can do this for them some other time.</p>	Gareth/Ange
<p>If it's not happening, Hilary will advise the others so they don't all keep the date free.</p>	Hilary
<p><u>6. Memorial Hall issues</u></p>	
<p>Gareth reported that there is a meeting this Thursday, which he would attend.</p>	Gareth
<p>The carpet has been laid (light fawn). It will have to be covered with dark boards for the show (matt black).</p>	
<p>Mark confirmed that we have permission to put up 2 more pictures and he will deal with this.</p>	Mark
<p><u>7. Membership Renewals</u></p>	
<p>Hilary will deal with these but it was agreed that we would leave this until early October so that A Christmas Carol will be cast and under way.</p>	Hilary
<p><u>8. Talent Show</u></p>	
<p>Gareth reported that Ange would be happy to organise this as long as others could also help.</p>	
<p>It was agreed that this would be discussed at the next meeting.</p>	
<p>Gareth would ask Ange to check any dates of relevant HAODS shows (e.g. re the prize slot) as this may affect the timing of a SHADDO show.</p>	Gareth/Ange
<p><u>9. AOB</u></p>	
<p>Neil reported that Wyn Davies had given a vote of thanks to SHADDO at the Carnival for the donation. This had been very gratefully received and had been put to good use in buying sheet music.</p>	
<p><u>10. Next meeting</u></p>	
<p><b><u>The next formal committee meeting will be on Tuesday 2 October 2007 at 8.00pm at Lizzie T's house (Little Holme Station Road)</u></b></p>	
<p><b><u>Meanwhile we will liaise re A Christmas Carol and the BBQ by e-mail over the summer</u></b></p>	