



Shiplake and Dunsden
Dramatic Organisation
www.shaddo.org.uk

Minutes of Committee Meeting held on Wednesday 8 July at Riverlawn, Mill Lane, Shiplake

Present: Mark Manson, Gareth Jones, Fred Lawson, Beryl Lawson, Hilary Tucker

In attendance: Dominic Mayer, Penny Caudle

Apologies: Steve Matthews, Liz James, Mel Crowder, Angie Cadman

1. October Play – Metamorphosis

Dominic outlined the cast and advised that all respondents to the casting email had been contacted. He would organise a read through soon and advise all cast of the date [Update – this has been held]. He would send the script to all cast [also done].

DM

Dominic may film the play on Saturday PM. Gareth would check rights re any DVD (may not be able to make a DVD to sell).

GJ

Dominic would send the set design requirements to Mel and Gareth and subsequently chat through with Gareth as to what was needed etc. There was also some discussion re this at the meeting. Dominic said that he would see whether a projector could be borrowed from work, as one idea involved projection effects.

DM, MC
and GJ

It was agreed that the priority was to get rehearsals underway and then revisit other issues at the end of August.

Dominic would make Church Room bookings with Rosemary.

DM

Gareth had made hall bookings and had assumed some rehearsal time in the hall. Gareth would book additional time in due course for set build and additional time in the week before the performance.

GJ

Gareth reported that he was assuming we would work on the set on the Friday but may also be useful to have Thursday night to do this.

Gareth had also started looking at budgets and would talk this through with Dom in due course. We would allocate up to £1000 to cover this event – it was taken that this might not make a profit.

DM, GJ

There would be 2 performances (Friday and Saturday) but no matinee. The target audience would be in the region of 75 per night.

Publicity should start now, and Dom would put “taster” publicity in the shops etc as soon as possible.

DM

Dominic would put together an info email for the members (details and dates etc and phone number for further info) and let Hilary have this to send out as soon as possible.

DM, HT

We would have full on publicity throughout September. Angela Jones would do the ticketing.

AJ

<p>Dominic would let Gareth have a graphic as soon as possible and flyers would then be produced.</p> <p>We needed to bear in mind what credits needed to go on the flyers and publicity.</p> <p>Gareth would deal with performance rights issues.</p> <p>Dom reported that Tom Barnes had offered to play for the performances.</p> <p>There were potential problems with bar licensing and the number of TENS. Dom reported that he might be able to use his capacity as a personal licence holder – he would investigate and report back.</p> <p>We might not need to utilise a hall TENS.</p> <p>To summarise, the priorities are to get the rehearsals going and to start the publicity at an early stage.</p>	<p>DM, GJ</p> <p>GJ</p> <p>DM</p>
<p>2. March Play Evening</p> <p>There are no issues at this stage.</p> <p>We will pick this up again in the Autumn. Hilary will note to bring this forward this in the agenda</p>	<p>HT</p>
<p>3. Social at Fred and Beryl's house – Saturday 5 September</p> <p>This would now be an informal get together rather than a BBQ or a larger event. Hilary would send out an email nearer the time to advise members of this event [NB: I will pick this up mid-August and check with F/B what time etc and what to ask people to bring and so on].</p>	<p>FL/BL/HT /Commit tee</p>
<p>4. Panto 2010</p> <p>Dom, Penny and Mel had reviewed scripts and recommended Sinbad to the committee.</p> <p>This had a good range of roles and effects and was felt to be a fun script with plenty of visuals.</p> <p>There were no other issues at this stage but this would be discussed in detail at the next meeting in early September. Hilary would ensure this was on the agenda.</p>	<p>HT</p>
<p>5. Costume Sort Out</p> <p>This would be brought forward to the Autumn meeting and we could then combine this with an assessment of what would be useful for the Panto.</p>	
<p>6. Calendar for 2010</p> <p>Penny had looked at websites and photoshops. She had produced a sample to show the committee. The target for printing would be November or December.</p> <p>Penny would continue to progress this.</p>	<p>PC</p>
<p>7. Transfer of tower to Memorial Hall Committee</p> <p>Gareth reported that this had been done.</p>	
<p>8. Microphones</p> <p>Gareth reported that the 2 onstage mics were faulty. It was agreed that Gareth would buy two more for £100.</p>	<p>GJ</p>
<p>9. Barn Door for lights</p> <p>It was agreed that Gareth would buy this for about £30.</p>	<p>GJ</p>
<p>10. Next Meeting</p> <p>This would be on THURSDAY 3 SEPTEMBER 2009. IMPORTANT FOR ALL TO ATTEND AS WE NEED TO SORT OUT THE REST OF THE ARRANGEMENTS FOR THE PANTO AND THE PLAY</p>	